

9 May 2016

Dear Councillor

**A Parish Council meeting will be held in the Parish Office. Martinstown on Monday 23 May 2016.  
The meeting will commence at 7:30 pm.**

Yours sincerely

*Stephen Slade* (Clerk to the Parish Council)

**THE DEMOCRATIC PERIOD**  
*Followed by:*  
**THE PARISH COUNCIL MEETING**

**AGENDA**

- 1. To receive apologies for absence.**
- 2. To seek nominations for and elect a Chairman for the ensuing year. The Chairman to read and then sign the Declaration of Acceptance of office.**
- 3. Members to declare any interests; personal or prejudicial, in the items set out on the Agenda hereunder and to indicate the action they will be taking when the item is considered and to report any gift exceeding £50.00 which they have received in relationship to their membership of the Parish Council.*
- 4. To confirm and sign the minutes of the Parish Council meeting held in the Parish Office on 4 April 2016.**
- 5. To give consideration to matters arising from these minutes.**
- 6. To seek nominations and to elect a Vice Chairman for the ensuing year. The Vice Chairman to read and then sign the Declaration of Acceptance of office.**
- 7. To receive and adopt the Annual Report of the Parish Council.**
- 8. To receive and adopt a report from the Blanchard Charity.**
- 9. To appoint sub-groups and representatives.**
- 10. To give consideration to financial matters.**
  - a. To confirm payments made since the last meeting.
  - b. To note receipts since the last meeting.
  - c. To approve accounts for payment. To be reported at the meeting.
  - d. To report the balance in the Parish Council account.
  - e. To receive and adopt the Parish Council accounts for the year 1 April 2015 to 31 March 2016.
  - f. To complete the Section 2 of the External Auditors Governance Report.
- 11. To give consideration to planning matters.**
  - a. Applications referred to the Parish Council for comment by WDDC.
  - b. To report observations made on applications during the interim period since the last meeting.  
New vehicular access at Holly Lodge. Object  
Extend dwelling at The Willows, Purlands Farm, Bridport Road. WD/D/16/000553. No objections
  - c. To receive and note decisions on planning applications made by WDDC
- 12. To give consideration to correspondence and new matters**
  - i. Highway Issues. A response from the Team Leader – Dorset Highways on matters relating to the Parish.
- 13. To receive a report from:**
  - i. Footpath Liaison officer.
- 14. To receive a report on Amenity Matters.**
- 15. Flood Warden matters.**
- 16. To formally close the meeting.**
- 17. The next scheduled meeting of the Parish Council will be held in the Parish Office on Monday 25 July 2016 commencing at 7:30pm.**