



**MARTINSTOWN
VILLAGE HALL**

EVENT EVALUATION FORM

YOUR EVENT _____ Date _____

Following your event, please complete this evaluation sheet and post in the EVENT EVALUATION BOX near the exit of the Hall, to let us know how satisfied you were with the facilities and the booking procedures.

Thank you (in anticipation). Please ring YES or NO where appropriate.

Booking Arrangements

Were you satisfied with the booking procedures? YES / NO

Comments

Hall Facilities/Equipment

Were you satisfied with the Hall facilities? YES / NO

Comments

Were there any particular facilities/equipment that you feel we need to improve/introduce? YES / NO

Comments

Organisation: Did you have enough time to set up/clear away, your event? YES / NO

Comments

Was the Hall clean and tidy on your initial arrival? YES / NO

Comments

Would you recommend the Hall to others for an event such as yours? YES / NO

Comments

Your Name _____ Telephone no _____

If you wish to make any further comments please write them here:
