

**Minutes of the Winterborne St Martin Annual Parish Council meeting held in the Parish Office, Winterborne St Martin on Monday 23 May 2016.**

The meeting commenced at 7:30 pm immediately following the Annual Parish Meeting.

Present: Mr P Jeffery, Mr D Gargrave, Mr D Read, Mr N Hallett, Mrs D Wiltshire, Mr J Walker and Mr S Slade (Clerk), together with three members of the parish.

Apologies tendered on behalf of Mrs A Bennett, Mr A Whitty and Mrs A Priddle.

**Declaration of Interests**

There were no declarations of interest.

**1. ELECTION OF CHAIRMAN**

Mr D Gargrave proposed and seconded by Mr D Read that Mr Jeffery is nominated to serve as Chairman of the Parish Council for the period until the annual meeting of the Parish Council in 2017. There were no other nominations.

**Resolved**

That Mr P Jeffery is elected to serve as Chairman of the Parish Council for the period until the Annual Meeting of the Parish Council in 2017.

Mr Jeffery thanked members for electing him but gave long notice that he would not be standing for election as chairman after conclusion of the present term. He then read and signed the Declaration of Acceptance of Office.

**2. MINUTES**

The minutes of the Parish Council meeting held in the Parish Office, Winterborne St Martin on Monday 4 April 2016 had been circulated to all members,

Proposed by Mr D Gargrave and seconded by Mr D read.

**Resolved that the minutes be signed as a true and correct record.**

**3. MATTERS ARISING FROM THESE MINUTES**

No matters raised.

**4. ELECTION OF VICE CHAIRMAN**

Mr P Jeffery proposed that Mr D Gargrave, be nominated to serve as Vice Chairman of the Parish Council for the period until the annual meeting of the Parish Council in 2017. Mr D Read seconded the proposition.

There were no other nominations.

**Resolved**

That Mr D Gargrave is elected to serve as Vice Chairman of the Parish Council until the Annual Meeting of the Parish Council in 2017.

Mr Gargrave thanked members for electing him.

**5. ANNUAL REPORT OF THE PARISH COUNCIL**

A copy of the Annual Report of the Parish Council, prepared by the Chairman, had been handed to each person present at the Annual Parish meeting.

Proposed by Mrs D Wiltshire seconded by Mr N Hallett.

**Resolved**

That the annual report of the Parish Council is accepted with thanks and a copy is pasted in the minute book for historical reference.

**6. ANNUAL REPORT OF THE BLANCHARD CHARITY**

A report from the Parish Council Trustee representatives on the Blanchard Charity had been produced at the Annual Parish Council meeting that preceded the Annual Parish Council meeting. It was further noted that at the annual meeting of the charity Mrs Clifford had been elected Chairman. Sums of money had been distributed to worthy local causes and needy persons in the catchment area of the charity during the year. The funds in the charity had been increased with a donation from a resident of the parish.

## 7. **APPOINTMENT OF SUB GROUPS**

Representatives were re-appointed as follows for the period to the annual meeting in 2017.  
Comments on planning applications will be made to WDDC/DCC after the consultation with the Chairman and Vice Chairman and at least one other member. Major planning matters to be considered by full Council. All planning applications can be found on the Dorset for Your Web-site.

Footpath matters: Mr D Read as Footpath Liaison Officer for the parish with help from Mr J Walker.

Village Hall representative: Mr P Jeffery

Blanchard Charity Trustees: Mr P Jeffery and Mr D Read

Flood Warden/Emergency Officer: Mr S Slade

Amenity Team: Mr D Gargrave and Mr A Whitty and all members when necessary

Waste Watch: Mr D Read and Mr P Jeffery

Speed Watch Co-ordinator: Mrs D Wiltshire

Technology Group: Mr J Walker to organise

## 8. **FINANCIAL MATTERS**

### a. **Payments since the last meeting**

D Gargrave	Materials for repairs to notice boards	£31.40 plus £5.23 VAT
K Dawson	PAYE	£25.00
K Damen	Grass cutting	£50.00

### Receipts since the last meeting

Half annual precept including LCTS	£2250.00
Grove Shoot	£469.00

### b. **Approval of accounts for payment**

None presented

### c. **Funds in the Parish Council account**

The clerk reported a sum of £16,008.30 was held in the Parish Council account and reconciled to the bank statement number 84. Noted.

### d. **External Auditors Report on Annual Accounts for the year ended 31 March 2015.**

BDO LLB had audited and approved the Parish Council accounts for the year ended 31 March 2015 with no matters raised. Noted

### e. **Annual Governance Statement**

The Annual Governance Statement prepared and provided by the external auditors BDO LLB was completed section by section.

Proposed by Mr D Read seconded by Mr N Hallett.

#### **Resolved**

That the Annual Governance Statement prepared by BDO Stoy Haward LLB is formally signed.

### f. **Annual Accounts for the year ended 31 March 2016**

The clerk had provided each member with a copy of the annual accounts. The Chairman presented the account page by page. There were no questions.

Proposed by Mr D Read and seconded by Mr N Hallett.

#### **Resolved**

That the accounts of the Parish Council for the period from 1 April 2015 to 31 March 2016 are approved and adopted and they are included on Section 1 of BDO LLB annual return.

## 9. **PLANNING MATTERS**

### a. **Comments made on Planning applications during the interim period since the last meeting.**

New vehicular access at Holly Lodge. Object

b. **Matters considered at the meeting.**

Extension to The Willows, Purlands Farm, Bridport Road. No objections.

c. **Matters determined by WDDC/DCC.**

New vehicular access at Holly Lodge. Approved.

10. **CORRESPONDENCE AND OTHER MATTERS RAISED**

- a. A meeting is being organised by the National Grid to explain their project to remove pylons in the area and to replace them with underground cables. This will take place in Martinstown village hall on Wednesday 22 June 2016. It will take the form of a drop-in meeting and will be from 2:00pm until 7:30pm.
- b. The team leader at DCC Highways had responded to matters raised by the Parish Council as follows:
  - i. Marking of speed limit signs on the surface of the carriageway. This will be considered.
  - ii. Improvements to the B3159 carriageway from its junction with the C52 towards the Monkton Road. Major work to this stretch of highway is unlikely but potholes will be repaired.
  - iii. An inspection of the accident records at the bend in the B3159 east of the junction with Monkton Road will be studied before any action is taken to erect additional safety barriers at this location.

11. **FOOTPATH REPORT**

Mr Read reported that footpaths are becoming overgrown due to quick growth of grass and hedges at this time of year. None the less the paths are still walkable. Any serious problems concerning broken stiles etc may be reported to him.

12. **AMENITY MATTERS**

- a. Mr N Hallett will contact Magna Housing Association to arrange for a notice board to be placed near the lay-by at Mallards Green to indicate the numbering of properties at Mallards Green. This will be helpful to visitors and others trying to locate the properties.
- b. The Parish Office is invested in the names of three trustees and is operated and managed by the Parish Council.
- c. The contractor who is to carry out the proposed work to the bus waiting area fence will be asked to speed up the work.
- d. The speed camera team are carrying out ad-hoc monitoring of the speed of the traffic through the village and will report their findings to the police. The police speed monitoring car is also carrying out speed checks in the area.
- e. Fly-posting is not permitted under planning regulations and posters may be removed especially from telegraph poles.

13. **FLOOD WARDEN MATTERWS**

The SWCFAG team will be arranging working parties to clear the stream of growth early in July. Dates will be published in due course.

14. **NEXT PARISH COUNCIL MEETING**

This will be held on 25 July 2016 in the Parish Office starting at 7:30pm.

15. **CLOSURE OF THE MEETING**

The meeting was closed at 9:28pm.

..... Chairman

Date.....