

WINTERBORNE ST MARTIN PARISH COUNCIL
Clerk: - S.J.Slade
The Smithy, Martinstown, Dorchester, Dorset. DT2 9LD.
Telephone: - Martinstown 889 411

9th May 2017

Dear Councillor,

The Annual Parish Council Meeting will be held in the Parish Office, Martinstown on **Monday 22nd May 2017** and will commence at **7.30 pm**

Yours sincerely,

Stephen Slade

(Clerk to the Parish Council).

DEMOCRATIC PERIOD

AGENDA.

1. To receive apologies for absence.
2. To seek nominations for and to elect a Chairman for the ensuing year. The chairman to read and then sign the declaration of acceptance of office.
3. Members to declare any interests, personal or prejudicial, in the items set out on the agenda hereunder and to indicate the action they will be taking when the item is considered and to report any gift exceeding £50.00 which they have received in relation to their membership of the Parish Council.
4. To confirm and sign the minutes of the Parish Council Meetings held in the Parish Office on 27th March 2017 and on 18th April 2017.
5. To give consideration to matters arising from these minutes.
6. To seek nominations for and to elect a vice-chairman for the ensuing year. The vice-chairman to read and then sign the declaration of acceptance of office.
7. To receive and adopt the annual report of the Parish Council.
8. To approve and adopt amendments to Code of Conduct and Standing Orders.
9. To receive and note a report from the Blanchard Charity.
10. To appoint sub-groups and representatives.
11. **To give consideration to Financial Matters.**
 - a) To confirm payments made since the last meeting.
 - b) To note receipts since the last meeting.
 - c) To approve accounts for payment. To be reported at the meeting.
 - d) To report the balance in the Parish Council Account.
 - e) To receive and adopt the Parish Council accounts for the year 1st April 2016 to March 31st 2017.
 - f) To complete the Section 2 of the External Auditors Governance Report.
12. **To give consideration to Planning Matters**
 - Applications referred to Parish Council for comment by WDDC not previously considered.
 - To report observations made on applications received during the interim period since the last meeting.
 - Decisions made by WDDC/DCC on applications since the last meeting for information.
13. **To give consideration to matters raised at the Annual Parish Meeting.**
14. **To give consideration to correspondence and new matters.**
15. **To receive a report from the Footpath Liaison Officer.**
16. **To receive a report on Amenities.**
17. **Flood Warden Matters.**