

WINTERBORNE ST MARTIN PARISH COUNCIL  
Clerk: - S. J. Slade  
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Dear Councillor,

12<sup>th</sup> January 2018

Members of the Parish Council are summoned to attend a meeting of the Winterborne St Martin Parish Council to be held in the Parish Office on Monday 22<sup>nd</sup> January 2018.  
The meeting will commence at 7.30 pm.

Yours sincerely,

*Stephen Slade*

(Clerk to the Parish Council)

**THE DEMOCRATIC PERIOD.**

Members of the Parish are invited to raise issues that may then be discussed at the Parish Council meeting or a future meeting.

*Followed by: -*

**THE PARISH COUNCIL MEETING.**

**AGENDA.**

**1. To receive apologies for absence.**

*Members are reminded of their responsibility to disclose appropriate pecuniary and non-pecuniary interests in accordance with Appendix A and Appendix B of the Register of Members interests in relation to items set out on the Agenda hereunder in accordance with the Council's Code of Conduct*

**2. To confirm and sign the minutes of the Parish Council Meeting held in the Parish Office on Monday 27<sup>th</sup> November 2017.**

**3. To give consideration to matters arising from these minutes.**

**4. To give consideration to financial matters.**

- a. To confirm payments made since the last meeting.
- b. To approve accounts for payment. To be reported at the meeting.
- c. To report receipts since the last meeting.
- d. To report the balance in the Parish Council Account.
- e. To note the income and expenditure to date against the budget for 2017/2018.

**5. To give consideration to Planning Matters.**

- a. Applications referred to the Parish Council for comment since the last meeting. WD/D/17/ 002587. Alterations and extension at 2, Hardy Close. No objections.
- b. To note decisions made by WDDC on applications relating to the parish since the last meeting.
  - i. WD/D/17/002446. Erect two storey side extension to East Lodge. Approved.
  - ii. WD/D/17/002445. Erect dwelling and attached garage and modify vehicular access on land adjacent to East Lodge. Approved.
  - iii. WD/D/17002353. Alterations/extension, Old Brwery Cottage. Approved.

**6. To approve: -**

- a. Revised Standing Orders.
- b. Revised Financial Regulations.

**7. To receive reports from: -**

- i. The Footpath Liaison Officers.
- ii. The Communications group.
- iii. Waste Watch representatives.
- iv. Village Hall representative.
- v. The Blanchard Charity Trust.
- vi. PCSO matters
- vii. Community Speed Watch.
- viii. DAPTC.

**8. To give consideration to correspondence.**

**9. To receive a report on Amenity Matters/ Notice Boards etc.**

**10. Flood Warden Matters.**

**11 To formally close the meeting.**

**12. The next scheduled meeting of the Parish Council will be held in the Parish Office on 26<sup>th</sup> February 2018 commencing at 7.30pm.**

## **Proposal to Approve Revised Standing Orders and Financial Regulations**

The changes approved at the meeting of the Parish Council in November 2017 relating to the frequency of meetings and cheque signatories resulted in a need to amend the Standing Orders and Financial Regulations of the Parish Council to fully reflect the new procedures.

The existing Standing Orders and Financial Regulations had not been revised for some time and therefore the opportunity has been taken to update the Standing Orders and Financial Regulations to reflect the standard versions published by the National Association of Local Councils (NALC) and Dorset Association of Parish and Town Councils (DAPTC).

Amendments have been made to the standard publications only where this is necessary to reflect the situation at Winterborne St Martin Parish Council.

It is recommended that the revised Standing Orders and Financial Regulations are adopted by the Parish Council.