

**WINTERBORNE ST MARTIN PARISH COUNCIL**  
**Clerk: - S.J.Slade**  
**The Smithy, Martinstown, Dorchester, Dorset. DT2 9LD.**  
**Telephone: - Martinstown 889 411**  
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19<sup>th</sup> May 2018

Dear Councillor,

Members of the Parish Council are summoned to attend the Annual Parish Council Meeting of the Winterborne St Martin Parish Council to be held in the Parish Office, Winterborne St Martin on Wednesday 30th May 2018.

The meeting will commence at 7.30 pm

Yours sincerely,

*Stephens Slade*

(Clerk to the Parish Council).

**DEMOCRATIC PERIOD**

Members of the Parish are invited to raise issues that may then be discussed at the Parish Council meeting or a future meeting.

**AGENDA.**

1. To receive apologies for absence.  
*Members are reminded of their responsibility to disclose appropriate pecuniary and non-pecuniary interests in accordance with Appendix A and Appendix B of the Register of Members interests in relation to items set out on the Agenda hereunder in accordance with the Council's Code of Conduct.*
2. To seek nominations for and to elect a Chairman for the ensuing year. The chairman to read and then sign the declaration of acceptance of office.
3. To confirm and sign the minutes of the Parish Council Meetings held in the Parish Office on 23rd April 2018.
4. To give consideration to matters arising from these minutes.
  - i. To give further consideration to supporting the publication of the second edition of the Book of Martinstown.
5. To seek nominations for and to elect a vice-chairman for the ensuing year. The vice-chairman to read and then sign the declaration of acceptance of office.
6. To receive and adopt the annual report of the Parish Council.
7. To receive a report on the General Data Protection Regulations..
8. To receive and note reports from: -
  - i. The Blanchard Charity.
  - ii. Footpath Liaison Officers.
  - iii. Waste Watch representatives.
  - iv. Village Hall representative.
  - v. DAPTC representative,
  - vi. PCSO matters.
  - vii. Communications.
9. To re-affirm sub-groups and representatives for the period to the end of March 2019.
10. To give consideration to Financial Matters.
  - a) To confirm payments made since the last meeting.
  - b) To note receipts since the last meeting.
  - c) To approve accounts for payment. To be reported at the meeting.
  - d) To report the balance in the Parish Council Account.
  - e) To receive and adopt the Parish Council accounts for the year 1<sup>st</sup> April 2017 to March 31<sup>st</sup> 2018.
  - f) To complete the Section 2 of the External Auditors Governance Report.
  - g) To receive the Internal Auditor report for 2017/2018.
11. To give consideration to Planning Matters
  - Applications referred to the Parish Council for comment by WDDC since the last meeting. To be reported at the meeting.
  - To report observations made on applications received during the interim period since the last meeting.
  - Decisions made by WDDC/DCC on applications since the last meeting for information.
  - To note decisions applications determined by the Planning Inspectorate.

12. To give consideration to matters raised at the Annual Parish Meeting.
  - a. Frequency of movements of tractors with large trailers and the speed of traffic through the village.
  - b. Public transport.
  - c. Parking near McDonalds Restaurant.
13. To give consideration to correspondence and new matters.
  - a. To note that small grants are available from WDDC for parishes to commemorate the Centenary of the end of the First World War.
14. To receive a report on Amenities.
15. Flood Warden Matters.
16. To formally close the meeting.
17. The next meeting of the Parish Council will be held in the Parish Office on 25<sup>th</sup> June 2018 commencing at 7.30 pm.