

Minutes of the Winterborne St Martin Parish Council Meeting held in the Reading Room, Winterborne St Martin on Monday 26th November 2018.

Present: -

Parish councillors, Mrs D. Wiltshire, Mr P. Jeffery, Mrs A. Bennett, Mr D. Read, Mr N. Hallett and Mr S. Slade (Clerk). Mr R. Freeman (West Dorset District Councillor), Mrs J. Dunseith (County Councillor) together with one members of the public.

Democratic Period commenced at 7.00pm

Matters raised and responses given were:-

In response to a question if there was any further information available following the meeting held with Oliver Letwin MP when the matter of large farm vehicles travelling along the B3159 road was discussed the clerk informed that a further meeting will be held to include local farmers.

The Parish Council meeting commenced at 7.04 pm.

Parish councillors present as recorded for the Democratic Period above.

Apologies tendered on behalf of: Mr M. Usherwood

Declaration of interests.

Members were reminded that it was their responsibility to declare any interests, personal or prejudicial, in items set out on the agenda and to disclose pecuniary or non-pecuniary interests in accordance with appendix A and Appendix B of the register of members interests in accordance with the Council's Code of the members registration of interests on any items set out on the agenda

1. MINUTES

a. The minutes of the Parish Council meeting held in the Reading Room, Winterborne St Martin on Monday 22nd October 2018 had been circulated to all members. Minute 6, Personnel Committee, was corrected to read, "That a Personnel Committee be formed consisting of three members being Mrs D. Wiltshire, Mrs A. Bennett and Mr M. Usherwood and external advice which may be obtained if necessary."

Proposed by Mr D. Read and seconded by Mrs A. Bennett

Resolved

That the minutes as corrected be signed as a true and correct record.

b. The minutes of the extra-ordinary meeting held in the Reading Room, Winterborne St Martin on Monday 8th October 2018 had been circulated to all members.

Proposed by Mr D. Read and seconded by Mrs A. Bennett.

Resolved

That the minutes be signed as a true and correct record.

2. MATTERS ARISING FROM THESE MINUTES.

i. The clerk and others had again contacted Magna Housing regarding damage being caused to the river-bank along the frontage of Manor Grove by a dog owned by the tenant of one of their properties. The problem had not been resolved. The WDDC Dog Warden will be contacted and asked if she could help resolve the problem.

ii. No further information was available regarding the request for financial help towards the cost of the Book of Martinstown

3. CO-OPTION OF MEMBERS

Formal notice had been given that there were three vacancies on the Parish Council and people interested in becoming a member should contact the Parish Council. It was agreed that the matter be deferred until the next meeting.

4. FINANCIAL MATTERS.

a. Confirmation of payments during the interim period since the last meeting.

K. Damen..... Grass cutting £ 50.00

b. The Council approved the following payment: -

RBL..... Wreaths £ 38.00
M.J.Fry River cleaning £920.00 + £184.00 VAT
DCC Contribution to repair of Washpool.....£500.00

c. Receipts since the last meeting: -

None received.

d. Funds in the Parish Council Account.

The clerk reported that the balance of £15,146.34, before the transactions at b above, was held in the Parish Council Account and reconciled to bank statement No14 dated 9th November 2018).

e. Expenditure and Income Statement.

The expenditure and income statement of the Parish Council since the last meeting was noted.

f. Budget for 2019/2020.

The clerk had prepared an estimate of expenditure and income for the financial year 2019/2020. This had been modified by the chairman. The matter was discussed following which it was

**Proposed by Mr P. Jeffery and seconded by Mrs A. Bennett
Resolved**

That the Parish Council precept for the financial year 2019/2020 will be £5, 500.

Calculation for budget and precept 2019/2020.

<i>Expenditure</i>	<i>Amount £</i>
<i>DAPTC membership</i>	<i>300.00</i>
<i>Training</i>	<i>300.00</i>
<i>Insurance</i>	<i>550.00</i>
<i>Employee salary</i>	<i>2,410.00</i>
<i>Internal Audit</i>	<i>400.00</i>
<i>Room Rental</i>	<i>420.00</i>
<i>Grass cutting</i>	<i>600.00</i>
<i>River cleaning contribution</i>	<i>950.00</i>
<i>Remembrance wreaths</i>	<i>40.00</i>
<i>Website Subscription</i>	<i>100.00</i>
<i>Maintenance to Bus Shelters/seats</i>	<i>150.00</i>
<i>Contingency</i>	<i>150.00</i>
<i>Estimated gross expenditure</i>	<i>6,370.00</i>
<i>Income</i>	
<i>Garage and parking space rent</i>	<i>880.00</i>
<i>Net Expenditure</i>	<i>5,490.00</i>
<i>Precept required</i>	<i>5,500.00</i>

The council started the 2018/2019 Financial Year with a balance of £10,909.75.

This was made up of: -

<i>General Fund Reserve</i>	<i>4,909.75</i>
<i>Village Green Reserve</i>	<i>5,000.00</i>
<i>Election costs Reserve</i>	<i>1,000.00</i>

5. PLANNING MATTERS.

A. Comments made on Planning Applications during the interim period since the last meeting.

None reported.

B. Matters considered at the meeting.

i. WD/D/18/002587. Application for Certificate of Lawfulness, Grove Hill House, Martinstown.

No comment.

ii. WD/D/18/002478. Erect conservatory at The Coach House, Martinstown.

No objections.

iii. WD/D/18/ 00 . Storage of caravans at Stevens Farm, Martinstown.

Tree screen to be replaced and extended,

iv. Slurry Lagoon at Church Farm, Martinstown.

Further information concerning the need for this lagoon was reported in the light of which no objection was raised.

C. Matters considered by WDDC.

None reported

D. Matters considered by Planning Inspectorate.

None reported.

6. CORRESPONDENCE

i. The final draft of the recommendations of the Electoral Review of Dorset was reported and noted. The Ward will called, “Winterborne and Broadmayne” and will be represented by one councillor.

ii. Correspondence was reported concerning the ownership of the hedge north of No1, Blagdon Close, Martinstown. This indicated that the writer of the letter could not establish the ownership of the hedge. The clerk will report this to the owner of No 1, Blagdon Close and inform him that the hedge is not the responsibility of the Parish Council.

iii. A bus service is now available to the public to transport passengers to various destinations generally in the Bridport area. This service is the school bus service and only operates in school term time. The fare is payable to the bus driver on the day. The nearest bus stop to Martinstown is at Winterbourne Abbas. For further information telephone 0345 602 0121.

7. FOOTPATH REPORT.

Footpaths are generally in a reasonable condition.

8. PCSO MATTERS.

No report available.

9. WASTE WATCH.

More volunteers are always required to collect the newspapers.

10 VILLAGE HALL

The matter of using the committee room for Parish Council meetings would be investigated.

11. BLANCHARD CHARITY.

No up-date report.

12. COMMUNITY SPEED WATCH/ SID.

No recent local speed watch exercise had taken place. The SID had been returned following repair and having still shown the original fault the company agreed to replace it with an upgraded model at no additional cost to the council..

13. AMENITY MATTERS.

i. A working party will be arranged to tidy the parking area south of St Martins Field when most of the leaves have fallen from the trees that overhang the area. An inspection of the parking area opposite Chantry Cottage will be made on the same day.

ii. The parking of vehicles on the Village Green is becoming a problem. The erection of a notice to advise that parking on the Village Green is only for bone-fide users might help deter add-hoc parking.

14. FLOOD WARDEN MATTERS.

i. The mechanical clearing of the South Winterbourne stream has been completed in accordance with Environment Agency requirements.

ii. A report that work was being carried out in the area at the eastern end of the village near the junction of the C53 road with the B3159 road on land referred to as the "Pond". This will be drawn to the attention of the Environment Agency.

(Note Mr Read informed that he had a family interest in land adjacent to this site).

iii. A roadside gully on the north side of the B3159 near Shepherds Cottage had been re-built.

15. TRAFFIC MOVEMENTS.

A further meeting with Oliver Letwin MP and representatives from Parish Councils in the area will take place on 14th December 2018 in Steepleton Manor Care Home when further discussion will be resumed concerning the problem of large farm vehicles travelling along roads in the area transporting slurry and feedstuff to and from farms. Local farmers have been invited to put their point of view on the issue. The matter is on-going.

16. NEXT PARISH COUNCIL MEETING

The next monthly meeting will be held on 28th January 2018 in the Parish Office at **7.00pm.**

17. CLOSURE OF MEETING.

The meeting was closed at 20.45 pm.

ChairmanDate

EXPENDITURE

<u>ITEM</u>	<u>BUDGET</u>	<u>SPEND TO DATE</u>	<u>APPROVED AT MEETING 26/11/18.</u>
DAPTC (Membership)	£ 300.00	£238. 54	
DAPTC (Training)	£ 500.00	£110. 00	
Grass Cutting	£ 600.00	£275.00	£50.00 Grass cutting
Insurance	£ 600.00	£570.40	
Clerk/HMRC	£2410.00	£1205.00	
Internal audit	-	£440.30 + £88.06 (VAT).	
Electric	£ 150.00		
Maintenance/W.pool	£ 500.00		
SID Sign	£ 200.00		
River	£ 900.00		£920.00 +£184.00 (VAT)
Amenity	£ 100.00	£15.00 + £3.00 (VAT).	
Contingency	£ 200.00		
Communications	£ 300.00		

INCOME

<u>ITEM</u>	<u>BUDGET</u>	<u>REC'D TO DATE</u>	<u>REPORTED AT MEETING 26/11/18</u>
B/fwd	£ 10909.75*	£ 10909.75*	
Precept	£ 5500.00	£ 5500.00	
Hire Room	£ 400.00	£ 678.00	
VAT (to date)	£ 88.06	£ 903.89 (from last year).	
Rent/parking	£ 880.00		
Best Village	£ -----	£ 100.00 (Prize money).	

* Includes £5000.00 ring-fenced for Village Green work and £1000.00 for election costs.